



Montenegro
Real Estate Administration Department
Land Administration and Management Project
IBRD Loan No. 7647-ME

REQUEST FOR EXPRESSIONS OF INTEREST
FOR CONSULTING SERVICES
FOR
INTERNATIONAL CONSULTANT ON IMPROVING REGISTRATION SYSTEM

This request for expressions of interest follows the general procurement notice for this project that appeared in Development Business dated February 18, 2008.

Montenegro has received a loan from the International Bank for Reconstruction and Development (IBRD) in the amount of EUR 11 million equivalents toward the cost of the Land Administration and Management Project and 11 mil. EUR from Government of Montenegro and intends to apply the proceeds of this loan to payments for consulting services on improving registration system No: MNE-LAMP-7647-IC-CS-12-A.1.3.3.

Individual consultants are invited to submit their Expression of Interest for the following assignment:

International Consultant on improving registration system

The Consultant will be engaged to: review and evaluate existing legislation, and provide recommendations about improving the legislative framework on property registration; review and evaluate existing registration procedures and operations, particularly maintenance registration and provision of information to customers; review the role of the notaries and private surveyor's organizations in upgrading registration services for the public; propose amendments which can be implemented immediately and give suggestions for improvement; propose amendments which require changes in laws and additional recourses (define them and name how will be implemented); propose amendments for the development and implementation of standard forms, more simple forms and unified processes; prepare proposal for monitoring, evaluation for employees and customers of READ in the field of registration; in cooperation with READ employees, prepare strategy for implementation upgraded registration, including formulation of specific recommendations and action plan for upgrading procedures (short and mid-term), information management, standards and security of services; review and provide advice on services quality control, archive operations, education and training for employees. The Consultant is not required to advise on establishment of the real estate cadastre (REC), except as it has an impact on READ's registration processes and systems. The focus of the consultancy is on maintenance registration – the updating of information currently held by READ and the provision of that information to customers.

The Consultant shall meet the following requirements:

- University Degree: in law, cadastral surveying or in a relevant field supplemented by working experience in the field of REC/registration of property rights, land administration/land management or cadastre;
- Experience: at least ten years of experience in a REC/land registration operations, with practical knowledge and wide experience in property registration procedures and land registry operations;
- A record of successful international consultancy in the field of registration processes and procedures, in at least two countries;
- Experience in best practices of registration services;
- Knowledge and experience in computerized systems of registration;
- Advantage is if the persons have knowledge and experience in land registration system of Montenegro and knows Montenegrin;
- Skills: tactical, gentle, good coordination, communication and team work;
- Languages: speaks English;
- MS Office.

The READ now invites eligible consultants to indicate their interest in providing above mentioned services. Interested consultants must provide Cover Letter and CV representing description of similar assignments, experience in similar conditions and availability of appropriate qualification and skills, including detailing the most relevant experience related to this assignment and the names and contact details of persons to whom the READ can refer concerning the fulfillment of these assignments.

A consultant will be selected in accordance with the IC procedure set out in the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, May 2004 (revised October 2006).

Interested consultants may obtain further information at the address below, during working days, from 09:00 to 15:00 hours.

Expressions of interest in English language must be sent to the e-mail address below by April 24, 2012, 12:00 local time. When submitting Expressions of interest please indicate assignment for which you are applying (International Consultant on improving registration system).

Real Estate Administration Department

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